

# CLPS School Uniform and Dress Code

*Updated 8/1/23*

The purpose of the CLPS uniform is to present a positive image, minimize distraction, and provide an environment conducive to learning. CLPS adopted the official uniform in 2002.

All students are expected to maintain good grooming habits and appropriate dress. Items should be in good condition and should not be torn or have holes, even if that is the fashion of the day. Clothing should be neat, modest, and appropriate. Clothing should be appropriately sized – not too small and not too large.

Parents may purchase uniform items from any vendor but should ensure that the item matches the uniform guidelines listed here. If there are any questions about an item, please contact the front office. The school utilized *Land's End* as a vendor for the convenience of our families. *Land's End* often replaces articles as items are discontinued and replaces them without informing us. Please compare items that are available to the uniform requirements for the school. The school will make every effort to keep the *Land's End* site up to date.

## **A helpful note on sizing:**

Parents should measure their students to see if the item fits. On the *Land's End* website they can click on "size chart" and then choose "item dimensions" to find garment length. Parents need to measure the front of their child from waist to knee and the back from waist to knee to know if the item is long enough.

The skirts labeled "at the knee" are 21" long and the below the knee are 24.5" long and can be tailored to the right length. The "below the knee" skirt is recommended for taller girls or with certain body types that can cause a discrepancy between the front length and back length. Boys should pay special attention to inseam lengths to ensure shorts reach mid-knee.

**Parents and students have the primary responsibility to understand and adhere to the uniform rules and "Out of Uniform" dress code.** Teachers submit a form to report incidents of students being out of uniform. A form letter is sent from the Dean of Students to inform students and parents of the issue. Families should remedy the uniform issue before the next school day. In all circumstances CLPS Administration retains the final authority to determine, in its discretion, whether a student is in compliance with the uniform.

If uniform or "out of uniform" dress code issues persist (see chart below), then a meeting will be called between the student and the Dean of Students (for male students) or a female Administrator (for female students). In these meetings with students Administrators will give a detailed review of all elements of the dress code and provide a paper copy to the student. After explaining the dress code expectations, they will answer any questions the student may have and discuss any efforts that may already be in the works to remedy the issue (for example, if another clothing item has been ordered but

has not arrived) or if there are other issues the Administration needs to know. The goal of the meeting is to educate the student about the uniform, encourage the student and to remedy the uniform issue at the same time.

After the meeting between Admin and the student educating them about the details of the uniform, the responsibility for daily adherence remains with the student and parents. Additional reminders and warnings will not be issued. If any other notifications are submitted by faculty then another meeting will be held with the students, his/her parents and the Dean of Students. Students may face disciplinary action including suspension with or without an academic penalty. As with any behavioral issue, continual issues may incur further disciplinary action including expulsion.

Due to the one-on-one training that the student receives in meeting with the Administrator to learn the details of the dress code, reminders and notifications should not be necessary in a new semester. Therefore, the uniform record remains throughout enrollment in Middle School and High School at CLPS. The violations are not expunged with a new semester. If there has been significant time elapsed since the last uniform meeting, there *may* be additional training before disciplinary action is taken, but this is at the discretion of the Administration.

If you see someone wearing something, do not assume it is in the dress code. Students must wear CLPS uniform while attending any school activity and must follow “Out of Uniform” guidelines at all school-sponsored events unless otherwise notified.

Special school-sponsored events may have exceptions or extensions of the dress code that will be determined by the official CLPS employee in charge of the event. These may include more formal award ceremonies, society inductions or school performances. The CLPS Administration will again determine what is considered to be in compliance with the school dress code.

### 6th-12th Uniform Correction

Any staff member can notify admin about dress code issues using an official form.  
*The uniform record remains throughout enrollment in 6th-12th grades at CLPS. The violations are not expunged with a new semester.*

Event	Action
1 and 2nd dress code violation	<b>Dean of Students</b> will email parents and student.
3rd dress code violation <i>can be a combination of different issues</i>	Student meeting with Dean of Students or Female Admin. Discussion in detail to educate the student about the details of the dress code. Student and Administrator will come to an agreement for next steps including further disciplinary steps. This may include a time frame to fix the issue or to report back. Because time has been taken to fully discuss the expectations, the responsibility moves fully into the parent and students' hands to check their own clothing before coming to school.
4th dress code violation	Student and Parent meeting with Dean of Students, suspension without Academic Penalty
6th dress code violation	Student and Parent meeting with Dean of Students, suspension with Academic Penalty
7th dress code violation	Student and Parent Meeting with the Head of School and Dean of Students with a possible expulsion for neglecting to comply.

# CLPS Student Dress Code– Girl’s Uniform

## Top Options:

White Button Down  
Hunter Green Polo  
Navy Blue Polo  
White Polo  
White Middy (may be untucked)  
Long Sleeve or Short Sleeve allowed for all  
(Tucked in for K-5)

## Bottom Options:

Navy Dress Slacks or Capris (Slacks should be business casual-style For example: no skinny-style, cargo, jogger, denim, etc.)

“White Plaid” Jumper, Skirt or Skort (A-line design only)  
Must reach mid-knee (no upper leg visible)  
Modesty Shorts (under all skirts)-OR-  
Navy, Black or White Leggings

Navy Jumper, Skirt or Skort (A-line design only)  
Must reach mid-knee (no upper leg visible)  
Modesty Shorts (under all skirts)-OR-  
Navy, Black or White Leggings

*Parents need to measure the front from waist to knee and the back from waist to the bend of the knee to know if the item is long enough in the front and back.*

## Shoes (closed-toe and closed-heel)

Predominantly Black or White Tennis Shoes (K-5)  
Black or Brown Mary Janes (Max heel 1 inch)  
Black or Brown Boots (Max heel 1 inch)  
White, navy or black socks or tights only.

## Outerwear

Knit Sweaters  
Knit Cardigans  
CLPS or CLPS Sport Brand Hoodies or sweatshirts  
Solid Color options:

Hunter Green	Navy
Black	White Gray

Outerwear must be worn over regular uniform collared shirt  
Outerwear must be solid (no stripes, patterns, spots, plaids, etc)  
No Logos (except CLPS logo)

## Accessories

Hair bows and headbands should be in school colors  
Students may wear modest jewelry.  
Hats, beanies or other head coverings are not allowed  
Plaid ties are optional

## Notes:

1. Students may ONLY wear approved items listed here and may not add accessories or other clothing items or styles to the dress code.
2. K-5 girls may wear solid white shirt under uniform shirt
3. 7-12 girls may wear any color undershirt
4. 7-12 girls may wear any color, closed-toe and closed-heel shoe with heel under 1 inch
5. No tattoos
6. Clothes should not be torn or have holes
7. Girls may not wear khaki
8. Coats may be worn to school but cannot be worn in class, lunch or hallways.
9. Parents should measure students and check all uniform item dimensions at retailers before purchasing to make sure items fit properly and meet the length requirements. A variety of skirts are offered to help parents find a fit for their child.

## Out of Uniform Day for Girls:

Modesty is expected  
Clothing must reach mid-knee (no upper leg visible)  
No tight-fitting skinny jeans (please use discernment)  
Leggings may not be worn as pants  
Closed toed and closed heel shoes only  
No shoes with heel over 1 inch  
No hats, beanies or other head coverings  
No sleeveless shirts  
No transparent clothing  
No clothing with inappropriate emblem, insignia, wording or picture  
No clothing that is torn or has holes

## Where can I purchase items?

You may purchase uniform clothes in many different places. The store below is our primary source. Be sure to check item dimensions and that the items are in uniform guidelines before purchasing:

**Lands’ End School**  
**www.landsend.com/school**  
**Preferred School Number 900141805**

Update Version 5/5/23: The purpose of the CLPS dress code is to present a positive image, minimize distraction, and provide an environment conducive to learning. All students are expected to maintain good grooming habits and appropriate dress. Students in violation of the dress code will have a discipline report written. Multiple infractions will require a meeting between parent, student and administration to discuss and modify the behavior. If you see someone wearing something, do not assume it is in the dress code. Students must wear CLPS uniform while attending any school activity and must follow “Out of Uniform” guidelines at all school-sponsored events unless otherwise notified.

# CLPS Girls Uniform

## Shirts



Navy, green, or white polos allowed – short sleeve or long sleeve. Collared, buttoned shirts are allowed in WHITE only.

## Jumpers, Skirts, Pants & Capris



“White plaid” pattern or navy A-line **skirts and jumpers must reach mid-knee** when standing; modesty shorts or leggings are required under skirts. Pants must be in the style of business-casual slacks. No cargo, jogger, skinny-style or other styles may be worn.

## Sweaters & CLPS Brand Hoodies



Students must wear a collared, uniform-approved shirt under sweaters, sweatshirts or hoodies.

Students may wear knit sweaters, cardigans or sweater vests. They must be solid navy, green, white, black, or gray; no patterns or logos other than a CLPS logo are allowed. Hoodies and Sweatshirts may only be CLPS or CLPS Sports Brand or solid with no logos. Outerwear (coats, jackets, etc.) may not be worn in the building but may be stored in a backpack or hallway until the end of the day.

## K-5th Grade Girls Shoe Dress Code



Dark dress shoes with a maximum heel height of 1 inch or predominantly black or white tennis shoes or boots are allowed. Must be closed-toe and closed-heel. **Socks or tights must be white, navy or black.**

## 7th – 12<sup>th</sup> Grade Girls Shoe Dress Code

Any closed-toe and closed-heel shoe with a maximum heel height of 1 inch is allowed. **Socks or tights must be white, navy or black.**

# CLPS Student Dress Code– Boy’s Uniform

## **Tops**

White Button Down  
Hunter Green Polo  
Navy Blue Polo  
White Polo  
Long Sleeve or Short Sleeve for all options  
(Tucked in for K-5)

## **Bottoms**

Khaki Slacks or Khaki Shorts  
Must reach mid-knee (no upper leg visible)  
Slacks should be business casual-style For example: no skinny-style, cargo, jogger, denim, etc.)  
Navy Pants or Navy Shorts  
Must reach mid-knee (no upper leg visible)  
Slacks should be business casual-style For example: no skinny-style, cargo, jogger, etc.)

## **Shoes (closed-toe and closed heel)**

Predominantly Black or White Tennis Shoes (K-5)  
Black or Brown Dress Shoes  
Black or Brown Boots  
White, Navy or Black Socks

## **Outerwear**

Knit Sweaters  
Knit Cardigans  
CLPS or CLPS Sport brand hoodies Or

### Solid Color options:

Hunter Green      Navy  
Black              White              Gray

Outerwear must be worn over regular uniform collared shirt  
Outerwear must be solid (no stripes, patterns, spots, plaids, etc.)  
No Logos (except CLPS logos)

## **Accessories**

Hats, beanies or other head coverings are not allowed at any time  
Plaid ties are optional  
Dark belts are optional

## **Notes:**

Students may ONLY wear approved items listed here and may not add accessories or other clothing items or styles to the dress code.

K-5 boys may wear solid white shirt under uniform shirt

7-12 boys may wear any color undershirt

7-12 boys may wear any color, closed-toe and closed-heel shoe

No tattoos

Clothes should not be torn or have holes

Coats may be worn to school but cannot be worn in class, lunch or hallways.

Parents should measure students and check all uniform item details at retailers before purchasing to make sure items fit properly and meet the length requirements. A variety of options are offered to help parents find a fit for their child.

## **Out of Uniform Day and School Event Guidelines for Boys:**

Modesty is expected

Clothing must reach mid-knee (no upper leg visible)

Closed-toed and closed-heel shoes only

No shoes with heel over 1 inch

No hats, beanies or other head coverings

No sleeveless shirts

No transparent clothing

No clothing with inappropriate emblem, insignia, wording or picture

No clothing that is torn or has holes

## **Where can I purchase items?**

You may purchase uniform clothes in many different places. The store below is our primary source. Be sure to check item dimensions and that the items are in uniform guidelines before purchasing:

**Lands’ End School**

**[www.landsend.com/school](http://www.landsend.com/school)**

**Preferred School Number 900141805**

Update Version 11/28/22: The purpose of the CLPS dress code is to present a positive image, minimize distraction, and provide an environment conducive to learning. All students are expected to maintain good grooming habits and appropriate dress. Students in violation of the dress code will have a discipline report written. Multiple infractions will require a meeting between parent, student and administration to discuss and modify the behavior. If you see someone wearing something, do not assume it is in the dress code. Students can be addressed about dress code at any time of the day. Students must wear CLPS uniform while attending any school activity and must follow “Out of Uniform” guidelines at all school-sponsored events unless otherwise notified.

# CLPS Boy's Uniform

## Shirts



Navy, Hunter green, or white polos allowed – short sleeve or long sleeve. Collared, buttoned shirts are allowed in WHITE only. Navy or plaid ties are optional.

## Pants & Shorts



Pants must be in the style of business-casual slacks. No cargo, jogger, skinny-style or other styles may be worn. Shorts must reach mid-knee (no upper-leg visible)..

## Sweaters & CLPS Brand Hoodies



Students must wear a collared, uniform-approved shirt under sweaters, sweatshirts or hoodies.

Students may wear knit sweaters, cardigans or sweater vests. They must be solid navy, green, white, black, or gray; no patterns or logos other than a CLPS logo are allowed. Hoodies and Sweatshirts may only be CLPS or CLPS Sports Brand or solid with no logos. Outerwear (coats, jackets, etc.) may not be worn in the building but may be stored in a backpack or hallway until the end of the day.

## K-5 Boys Shoe Dress Code



Dark dress shoes with a maximum heel height of 1 inch or predominantly black or white tennis shoes or boots are allowed. Must be closed-toe and closed-heel. **Socks must be white, navy or black.**

**7th – 12th Grade Boys Shoe Dress Code** - Any closed-toed and closed-heel shoe is allowed. **Socks should be black, white, or navy.**